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MINUTES

SC Architecture Oversight Committee (AOC) Meeting
State Data Center, Room 105
August 23, 2006

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AOC Members in Attendance:

Rod Davis	Health and Human Services
Raymond Gray	Department of Juvenile Justice
Susan Jordan	Employment Security Commission
Sam Jones	Budget and Control Board
Pat O'Cain	Division of the State Chief Information Officer
Chuck Fallaw	Division of the State Chief Information Officer
Doug Harper	Department of Transportation
Camilla Hertwig	Clemson Economic Development Strom Thurmond Institute
David O'Berry	Department of Probation, Parole, and Pardon Services
Bob Arndt	Department of Health and Environmental Control
Rolf Dolder	Department of Motor Vehicles
Patricia Stephens	Department of Social Services
Jeff Baumann	Forestry Commission
Kush Tata	Technical and Comprehensive Education
Randy Byers	Division of Insurance and Grants Services
Martha Bode	SCANA Corporation
David Foshee	DDSN
Connie Berardinis	Charleston County
Dr. Bob Cape	College of Charleston (Speaker Phone)

Call to Order
The meeting was called to order at 10:05 am by Mr. Chuck Fallaw.

Establish Quorum
 A quorum was established.

Approve Agenda
A motion was made, seconded and passed to accept the agenda as presented.

Approve Minutes of Last Meeting
No additions or corrections were made to the minutes from the last meeting. A motion was then made and passed to accept the minutes as written.

New Business

Hardware Sanitization Policy

Mr. David O'Berry presented the Hardware Sanitization Policy and forms for review. The Policy and forms were then open for discussion. The following changes were approved: In Section 2.4 Non-Compliance change wording to reflect this is covered in the Agency Progressive Discipline Policy. In section 2.2 Change wording to reflect a change in the roles and responsibilities. In section

2.3 Change link to reflect the latest version of DoD Std 5220-22.M. Add a section to address retention period. Add a section to address training responsibilities.

A motion was made, seconded and passed to accept the Policy with changes as discussed.

Review of the Security Domain Profile and five (5) disciplines from the Security Domain by Mr. David O'Berry

Mr. O'Berry presented the Security Domain Profile for Review. Discussion followed and the Profile was accepted as presented.

Mr. O'Berry then presented the following disciplines for review.

Host Protection-Virus Protection-Desktop Server. The discipline was then open for discussion. A motion was made, seconded and passed to accept the discipline as presented.

Host Protection-Virus Protection-Perimeter. The discipline was then open for discussion. A motion was made, seconded and passed to accept the discipline as presented.

Network and Communications Protection-Firewalls. The discipline was then open for discussion. Two changes were recommended: Put a check mark in the Shared box and change the dates to match. A motion was made, seconded and passed to accept the discipline as amended.

Network and Communications Protection-Desktop Firewalls. The discipline was then open for discussion. One change was recommended: Change the dates to match. A motion was made, seconded and passed to accept the discipline as amended.

Network, Host Applications & Access Control-Virtual Private Networks. The discipline was then open for discussion. A motion was made, seconded and passed to accept the discipline as presented.

Communities of Interest/Functional Groups

Mr. Pat O'Cain gave an update on the Communities of Interest/Functional Groups. The CIO is working towards developing Communities of Interest (e.g., Education, Health Care, Social Services, Law Enforcement, etc.) for the purpose of identifying beneficial enterprise projects and developing related solutions and standards. Many of those who are serving on the AOC will be asked to join.

ATAC Update

Mr. Chuck Fallaw gave an update on ATAC. The original ATAC website compliance policy was approved in June 2004 with a target compliance date of July 21, 2006 for outward facing internet sites. To date, all but 5 State agencies have submitted their respective compliance plans. Reminder letters were sent out in September requesting 100% compliance.

ATAC is currently reviewing the submitted plans and will provide feedback to the submitting agency.

Inward facing intranet sites are to be within compliance, or at least have a documented plan, by July 2008.

State universities do fall under the ATAC Policy.

Meeting was adjourned: 11:30 am

The next AOC meeting: September 27, 2006, Room 205, 10:00 a.m.